

**NEWFIELDS VILLAGE WATER & SEWER DISTRICT  
ANNUAL MEETING MINUTES  
APRIL 22, 2024**

Town Moderator James Elder convened the meeting at 7:00 PM.

Commissioners Present: Ray Buxton, Catherine Nelson-Smith, George Drinkwater

Staff Present: Wendy Chase, Treasurer and Clerk Pro tem

Moderator Elder read the Warrant as follows:

To the inhabitants of the Newfields Village Water & Sewer District Office, 75 Main Street, Newfields, NH on Monday, April 22, 2024, at 7:00 o'clock in the evening to act upon the following subjects:

*Warrant Article 1. To choose all necessary officers for the ensuing year.*

Ray Buxton – District Commissioner - Term expiration April 2027

Commissioner Nelson-Smith made a motion to re-elect Ray Buxton as District Commissioner for a 3-year term, expiring April 2027.

Commissioner Drinkwater seconded the motion.  
Motion passed.

Wendy Chase – District Treasurer – Term expiration April 2025

Commissioner Nelson-Smith made a motion to re-elect Wendy Chase as District Treasurer for a 1-year term, expiring April 2025.

Commissioner Drinkwater seconded the motion.  
Motion passed.

James Elder – District Moderator – Term expiration April 2025

Commissioner Nelson-Smith made a motion to re-elect James Elder as District Moderator for a 1-year term, expiring April 2025.

Commissioner Drinkwater seconded the motion.  
Motion passed.

*Warrant Article 2. To see if the voters of the District will raise and appropriate the sum of \$9,000.00 to be placed in the Sewer Maintenance Capital Reserve Fund to help defray the cost of future cleaning of the lagoons. (Fund established 2003).*

Commissioner Drinkwater made a motion to approve Warrant Article #2.

Commissioner Buxton seconded the motion.  
Motion passed.

*Warrant Article 3. Shall the Newfields Village District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, for the purposes set forth therein, totaling, Six hundred five thousand, three hundred and seven dollars \$605,307.00.*

Increases to the budget include \$40,000 improvements to the Wastewater Treatment Facility, increases in testing, new windows for the District's office (75 Main Street), exploring new water resources with test well between wells 1 and 3.

Commissioner Drinkwater made a motion to approve Warrant Article #3.

Commissioner Nelson-Smith seconded the motion.  
Motion passed.

*Warrant Article #4. To hear any reports of any committee heretofore appointed and to pass any vote related hereby.*

Commissioner Buxton reported that NH Department of Environmental Services (NH DES) is conducting a study this year and Newfields will be a part of it. The study is the Seacoast New Hampshire Emergency Drinking Water Interconnection Study. All the seacoast communities will be a part of the study.

Commissioner Buxton reported that a light pole went down during the last wind storm at the Sewer Treatment Plant on Hervey Court. The fallen pole damaged the fence that will need to be repaired. The new insurance policy calls for a \$50,000 deductible on wind related claims. So the fence will not be paid for by insurance.

*Warrant Article 5. To transact any other business that may come before this meeting.*

There was no other business.

Moderator Elder adjourned the meeting at 7:18 PM.

Respectfully submitted,

Wendy V. Chase  
District Clerk Pro tem