

**TOWN OF NEWFIELDS SELECT BOARD
MEETING MINUTES
TUESDAY MAY 31, 2022**

**Select Board Present: Hoby Harmon, Jacquelyn Silvani & Michael Sununu
Others Include: Tara Whitney, Steve Yevich, Officer Blais & Chief Young**

Call to order at 7:02 pm.

The Select Board reviewed and approved the following items:

Checks Dated	05/06/22:	Accounts Payable Manifest	\$18,073.16
Checks Dated	05/20/22:	Accounts Payable Manifest	\$ 9,947.06
Checks Dated	06/03/22:	Accounts Payable Manifest	\$20,446.49

The Board and Trustees of the Trust Fund discussed the Temperance Fund draw down. Tara said they took a proactive approach to utilize the funds to benefit the town. Michael asked them to ensure records continue to be available for public viewing to conform to State Statute. Michael also asked the Trustees to keep the Board apprised of any future use of funds as the public has a right to know what is being done with the account. The Trustees agreed and added that they will take minutes of their meetings going forward. Michael thanked them for coming in and gave his appreciation for their volunteering on the committee.

The Board acknowledged Dragon Mosquito Control correspondence.

The Board tabled the charitable donation discussion until next meeting.

Jacqui motioned, seconded by Hoby, to approve the PA-28 late fee waiver request for map 104/1.7. All were in favor and the motion carried.

Michael motioned, seconded by Hoby, to approve the Town Hall rental application for June 13th for the Deertrees Covenant Review Committee. All were in favor and the motion carried.

The Board took the auditor notes home to read.

The Board reviewed May's revenues and expenditures.

Jacqui reminded Michael of the need for a quote for the Town Hall sidewalk/stair repairs and requested to have Quality Hardwood trim the tree. Michael will reach out to Sue McKinnon.

Jacqui asked who is responsible for the various grant submissions that are available. Michael replied that Chief Young and Chief Buxton oversee Emergency Management and Public Safety, Brian Knipstein reviews those pertaining to Culverts and Bill Meserve, a Planning Board member, oversees the stormwater grants. Michael added that Bill recently submitted a request for the rain

garden funding in town but was denied due to lack of State funding for that particular grant. The State suggested Bill reapply under the State water revolving fund.

Jacqui asked who will oversee a grant if it strictly pertains to the Water District. Michael responded that Ray Buxton will, unless it relates to Nitrogen reporting. Bill will be completing the reporting for the General Permit – the Great Bay, nitrogen loading.

Jacqui asked for an update on any summer paving projects. Michael replied that he had not yet asked Brian but could invite him to present an update to the Board. Michael added that they could also have an overview of all the Stormwater Assets in Town; drain locations and culverts, etc.

Michael thanked everyone who participated with the Memorial Day Celebration and showed their support for veterans and the community.

Jacqui informed the other Board members of her conversation with Larry Shaw, the building inspector, regarding the tenant claiming lead exposure. Jacqui was told it is an issue between the owner and the tenant.

Officer Blais informed the Board that he spoke with both Quinn Court parties several times offering to be the mediator if they wanted to sit down to resolve the issue. One of the parties declined the invitation.

The Board tabled the Waste Collection RFP until the next meeting.

Hoby informed the Board that he will be meeting with Maurice O’Connell to walk the train tracks to observe what needs to be done to clean up the area.

Hoby thought it would be beneficial to have the Police/Fire Services and the School Board converse to ensure there are no gaps in safety given the recent news events. Michael will contact the school board Chair to get a convenient date and will coordinate with the police.

Michael motioned, seconded by Hobby, to approve the 5/10 & 5/24 Select Board Meeting Minutes as drafted. All were in favor and the motion carried.

The Select Board decided on the following dates for upcoming meetings:

June 14th & June 28th

At 7:46 pm, Michael motioned, seconded by Hobby, to adjourn the meeting. All were in favor and the motion carried.

Respectfully submitted,

Kisha Therrien