

## MEETING MINUTES – NEWFIELDS CURBSIDE COLLECTION ADVISORY COMMITTEE (CCAC)

DATE: Monday, July 27<sup>th</sup>, 6:30 – 7:30 PM

TIME: 6:30-7:30PM

### PRESENT CCAC MEMBERS:

- Josh Lent
- Mary Belanger
- Warren Biggins
- Joe Diament
- Kenyon Schick
- Trish Cox

### ABSENT CCAC MEMBERS:

- Karen Nieman
- Jacqui Silvani

### GUESTS:

- None

### MINUTES:

- Quorum was recognized and the meeting was called to order at 6:36 PM by Josh Lent.
- CCAC Members vote to approve minutes from the July 13<sup>th</sup> meeting.
- Review action items from previous meeting and provide status updates.
  - Recap highlights of WM contract
    - Warren recapped the highlights during the last meeting and inserted the info into the final report

- Reach out to Stratham in regard to utilizing their transfer station and summarize the Stratham town website content that could be also be including on a forthcoming version of the Newfields website.
  - Mary spoke with Stratham and they don't offer recycling at their transfer station, so they don't see a potential partnership. Mary detailed what waste and recycling information was available on Stratham's website. Committee discussed what should be included on the town's website: Newmarket transfer station info, punch card info, household hazardous/e-waste collection days, yard waste instructions. Mary will compile in final report.
- Continue to detail landfill and composting data and summarize the Lamprey Cooperative contract.
  - Kenyon added info to the final report. Amendment 1 of contract states that \$100k buyout clause to leave contract. Kenyon will add to history section.
- Review history of recycling and ask Select Board about adding a committee member to backfill recent resignation.
  - Josh made some minor edits to history doc and it is now accurate. Josh sent out request last night to add a committee member, awaiting response from selectmen.
- Add PAYT info in final report
  - Sue will complete by Friday
  - Trish will ask Anne to provide data on waste volume this year (without curbside recycling)
- Working Session:
  - Review draft copy of Final Report and insert high level points for subsequent refinement (screenshare).
    - Suggestion to include an executive summary and potentially some sort of educational webinar/video.

- Discuss additional waste/recycling options.
  - Add a “status quo” option. Warren will reach out to Casella to hear where the recycling is going and recycling rate.
- Discuss metrics for objectively measuring each option (screenshare).
  - Cost to town and/or residents
  - Environmental impact
  - Convenience
  - Willingness of company to provide education
  - Legacy
  - Projected/opportunity cost
  - Suggested that the committee remove some of the metric categories, but will decide which ones to remove once we start scoring options.
- Review of action items.
  - Mary will compile recommendations for website content into final report
  - Kenyon will add Lamprey River Cooperative contract to history document
  - Josh will send out link to G Drive, add executive summary page and metrics rubric to final report
  - Trish will compare current waste volume vs previous volume
  - Warren will reach out to Casella to determine recycling rate
- Review date and time for next meeting
  - Monday, August 10<sup>th</sup> at 6:30 PM
- Motion to adjourn
  - 7:33 PM
- Note: If Newfields town residents would like an item added to a forthcoming agenda, please send a request via email to [NewfieldsCCAC@gmail.com](mailto:NewfieldsCCAC@gmail.com)