Town of Newfields
Subdivision Plan Checklist

Applicant: _____________________________________________

A subdivision plan shall contain the following information, where applicable, to be considered complete:

___ Mylar in permanent ink
___ 5 paper copies
___ Abutters' names and addresses on separate page, with names keyed to plan
___ North arrow indicating magnetic or true north
___ Scale (1" = 50' required)
___ Date
___ Subdivision name or identifying title and plan number
___ Surveyor name, address and stamp
___ Engineer name, address and stamp
___ Current owner's name and address
___ Option holder's name and address
___ Location (Locus) map
___ Tax Map and parcel number
___ Zoning District(s) and lines
___ Variances, special exceptions, and date(s) given
___ Abutting streets
___ Existing and proposed easements and right of ways
___ Location of property lines including entire undivided lot
___ Location of existing buildings
___ Location of existing and proposed security lighting
___ Location of existing driveways and parking
___ Location of natural and historic features
___ Location of floodplains and wetlands, including wetlands buffer
___ Location of water courses, standing water, or fire ponds
___ Location of ledges
___ Area and dimensions of each lot and total parcel
___ Location of existing and proposed streets
___ Road profiles
___ Topographical Map (2 ft. intervals)
___ U.S.G.S. benchmarks
___ Monuments and iron pins
___ Storm Water Drainage Control Plan:
   ___ location of mains, culverts and drains
   ___ storage and disposal
   ___ volume and frequency of runoff
___ Location of existing and proposed sewer lines
___ Location of existing and proposed fire hydrants
___ Tree line
___ Sanitary System
___ Test pits and logs
___ Location of leach field
___ Endorsement block for Planning Board approval
___ Location of existing and proposed gas, telephone, electric, water and cable television lines (include size of line where appropriate)
___ Waiver requests in writing

Other Items Required As Applicable:
__ N.H. Water Supply & Pollution Control Commission subdivision approval
__ N.H. Wetlands Board "Dredge & Fill" Permit
__ N.H. Department of Transportation Driveway Access Permit
__ Traffic impact analysis
__ Erosion and sediment control plan
__ Other state or federal permits as required

Reviewed By: ____________________________________________ Date: _____________

This checklist is intended to be only a guide. Refer to Subdivision Regulations for complete requirements.