Minutes for the Paul Memorial Library Meeting Held on May 9, 2022

Open meeting: 6:35
Members attending: Win Fream, Jack Parnham, Carl Heidenblad, Brendan Johnston, Brent Glidden, Lauren Saltman, Brooke Kotsonis

Accepted meeting notes from last meeting: April 6, 2022

Friends of the Library update:
- Lauren and Brooke are coming to discuss the fundraiser at The Brook.
- Event name: “What’s It Worth”
- Date: Saturday Oct- 29th 10-2pm
- How do we spend the money?
  - Come up with ideas.
    - Co-lab with School on programming. At all levels. Elementary, Middle, HS.

Treasurer Report:
- General fund: $18,802.60 April Statement
- Donation account: $3136.46 April Statement
- Petty Cash Drawer: $94.84
- Monthly manifest: $2368.89

Directors Report:
- Friends bought computers
- Working with Carl on Hoopla – ebooks and such.

Budget update:
- Oil bill- Rectify the billing. Lamprey Oil- who should pay the bill?
- Audit- Win to follow up with town hall.

Covid-19 Plan Update:
- Phase Ill. (current Status)
  - Service on normal hours.
  - Continue curbside
  - Open Library. If it is too many folks at once we ask some to wait.
  - Patron Mask preferred but not required.
  - Cleaning- Weekly with Cathy Divine.

New Business / General Items:
- Review the library policy binders next meeting
  - Discuss any further actions/ notes on policy updates. Any update.
  - Staffing
  - Programming
  - Vision
  - Funding
Events
- Bellamy Eagle presentation.
- Movie nights resuming this week.
- Concerts?
- Outdoor story hour to resume May 11.

Maintenance
- Granite steps - Need Repair. $2300 for repairs. Jack contacted several contractors, with none showing interest in the job. He will continue to try to find the necessary help.

Computer Upgrades
- New computers have been received. Thanks to the Friends of Library for supplying the funds.

Landscaping outside-
- Tree needs to be trimmed in front.
- Compost turned.
- Garden club contacted.
- Mulch put down.

Sign out front-
- No update
- Quote received from timberline signs and is probably old at this point.

Community garden.
- Beds are full. Money collected.
- Amanda is interested in helping out in the garden.
- Buy bed signs.

Basement / general clean up-
- Needs thinning out-

Wish list, projects, etc-
- Programming - on going.
- Move Book drop
- Landscaping outdoor project
- Sign up front

Meeting Close: 8:15
Next meeting: 6/13/22

Respectfully submitted.
Jack Parnham