Minutes for the Paul Memorial Library Meeting Held on March 9, 2022

Open meeting: 12:35 pm  
Members attending: Win Fream, Jack Parnham, Carl Heidenblad, Brendan Johnston. Also, staff members Brittney Thompson and Cori Caputo.

Accepted meeting notes from last meeting: 2/1/22

Treasurer Report:  
• General fund: $19,038.60 Dec/ Jan Statement  
• Donation account: $3136.46 Dec/ Jan Statement  
• Petty Cash Drawer: $171.30  
• Monthly manifest: $2490.91

Directors Report:  
• Several new patrons signing up as covid concerns dissipate.

Budget update:  
• Deliberative session held on 2/28/22 produced no concerns or questions for the Library.

Friends update:  
• No update

Covid-19 Plan Update:  
• Ask patrons to wear a mask.  
• Limit the number people in the library.  
• Phase III. (current Status)  
  o Service on normal hours.  
  o Continue curbside  
  o Open Library. If it is too many folks at once we ask some to wait.  
  o Patron Mask preferred but not required.  
  o Cleaning- Weekly with Cathy Divine.

New Business / General Items:  
Notes on policy updates discussed. Carl shared new vision statement which was agreed to by all.

Events:  
• Staff luncheon was shared and enjoyed by all.  
• Upcoming program: Sheryl Faye presents Sally Ride, Wednesday, March 21st at Town Hall. 7:00 pm.  
• Pancake breakfast- on hold due to covid. Other considerations discussed but hard to do without school kitchen.
Maintenance
• Granite steps- Need Repair. $2300 for estimate for repairs was given by J. Stefan Contracting on 5/20/2020
• TWR Masonry Co. 603.817.5454 talked to Tom. His visit did not produce a quote. Jack to contact J. Stefan again to arrange for the work.

Computer Upgrades
• Carl has been looking into these. Not ready for a report yet.

Landscaping outside-
• No update

Sign out front-
• No update
• Quote received from timberline signs and is probably old at this point.

Community garden.
• No Update-

Basement / general clean up-
• Needs thinning out. Director and staff to facilitate.

Wish list, projects, etc-
• Programing- on going.
• Move Book drop
• Landscaping outdoor project to include removal of dead tree in side yard.

Meeting Close: 2:07 pm.
Next meeting: April 6, 2022

Respectfully submitted.
Jack Parnham