

# Minutes of the Paul Memorial Library Trustee Meeting of January 8, 2015

Meeting called to order at 6:50 pm.

Attendees: Pam, Kim, Lee, Lisa, Chris Fernandes, Win

1. Treasurer's report -

The gift fund has 1080.90. We recently received payouts from the trust funds resulting in 18,083.00 in the general fund.

Quicken has been installed on the library computer, we still need to work on automating the bill paying process as was requested by the auditor.

2. Director's report highlights—see Director's report for details

Lego contest is upcoming on Jan. 24 – potential judges include Justin Feenstra, Leroy, Kelly Corson. Prize will be a lego book.

The wish list is in the process of being redone as requested by the Friends

Pam got a Keurig machine with our Staples points!

Trustees approved the PSNH initiative for reducing our electric costs by replacing older lights and a check was sent in.

Agency who cleaned the furnace assessed that it should last 5 or 6 more years, good news.

3. The trustees voted in favor of a gift cert for Trish Cox as she leaves her term on the Friends.

4. There was discussion about the guest speaker programs. Attendance has been low and we will be deciding whether or not to continue hosting guest speakers. Other ideas for programming include an independent film event at the library. We have many patrons who come in primarily to take out movies. We also discussed the possibility of advertising on our sign out front that we provide free wi-fi. As always, programming ideas are welcome from all patrons. We also discussed that our sign is barely visible when travelling from town toward Exeter. We may look into moving it slightly for better visibility.

5. Upcoming events:

- a. Pancake breakfast will be held on Mar. 21 with proceeds going to the rebuilding of the garden beds. Planning to begin soon.
- b. Coyote Discussion run by guest speaker Chris Shandler from UNH on Jan. 13

- c. Lego contest on Jan. 24
6. Wish list discussion took place – items included in the discussion were:
  - a. Garden – building of new beds – will probably run 1500.00 or so for it, 16 beds
  - b. Carpet replacement– we talked about using squares like other libraries, they are easier to replace when spills occur.
  - c. Wish list is attached

Next meeting scheduled for Tuesday, February 10, 2015.

Meeting was adjourned at 8:30 pm.

Respectfully submitted,

*Lisa Cloyd*  
*Secretary*  
*Paul Memorial Library Board of Trustees*

#### Director's Report for December 2014

##### ***New and Important***

- ❖ Town Report is due Friday, January 23 - I will email it to you next week
- ❖ Raises will be retroactive from March after the town vote
- ❖ Quote from Lighting Retrofit Services, Inc (PSNH) proposal - \$1,486.07; our portion would be \$742.93 to replace all bulbs except the ones in front room (too unique)- approved by all Trustees and check sent in

##### ***Library Building/Grounds***

- ❖ 4 trees by back parking lot removed and stumps ground up (Urban Tree)
- ❖ Oil burner was cleaned on 12/31 by Cammett Heating - most of this cost will be covered by our maintenance budget from the town (using up remainder of \$1,000)
- ❖ Thank you to Michael and Lee for replacing the toilet seat in bathroom!

### ***Book Clubs***

The Afternoon Book Club met on December 10 to discuss The Story of Charlotte's Web , 10 members attended. The Evening Book Club met on December 22 to discuss Me Before You , 10 members attended.

### ***Friends of the Library***

We will request \$1,100 from them for our new computers - they did not meet in December and will meet on January 21st. \*\*New wish list for them\*\*

### ***Upcoming Events***

Becoming Wolf: Eastern Coyote in New England by Christina Schandler

Tuesday, January 13, 2015 · 7 pm

The Evolution of Food Ingredients and Cooking Ware

Wednesday, February 4, 2015 · 7 pm

J. Dennis Robinson on his new book, Wednesday, March 11 - VOTE, cost would be \$125

LEGO CONTEST set for Saturday, January 24th - projects can be delivered starting on Friday and must be picked up on Saturday by 1:00 pm. Judging at 11:00 am and prizes being awarded at that time. Bonus points if project represents a book. Fun trophies to be awarded.

Beth Lieberman and I are coordinating for a ***Read the Book, See the Movie*** afterschool program that will start on Thursday, January 29th after school. Our first one will be Ralph S. Mouse.

Set date for Pancake Breakfast - NOT March 28th

Books for Babies will be on Saturday, April 11 from 10:00 am to 11:30 am

New Hampshire Library Trustees Annual Conference is on Monday, May 18th in Concord

### ***Attendance at Events in December***

Story Times - 17A/27C

Movie Night - 12

TOTAL = 143

Book Groups - 20

Lego Clubs - 12

Holiday Open House - 10

Crafts for Town Celebration - 45

***Library Statistics for December***

Total number of people through the door: 398

Total number of patrons using the library: 236

Total number of items circulated this month: 694

Number of new patrons: 3

Respectfully submitted,

Pam Burch

