

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, DECEMBER 05, 2017**

Present: Selectmen: Chris Hutchins, Jamie Thompson and Michael Sununu. Others include: Mary Joy-Project Mgr. for Municode, Sue McKinnon, Chief Liebenow, Richard Messner and Suzanne Peterson- Lamprey River Advisory Committee.

Call to order at 7:00pm.

The Selectmen reviewed and signed:

- ✓ Checks Pd 11/22/17: Accts. Pay. Manifest - \$1,788.50 (Granite St Security)
- ✓ Checks Pd 11/30/17: Accts. Pay. Manifest - \$20,000.00 (Yard Arm)
Accts. Pay. Manifest - \$9,057.69 (Casella, Comcast)
- ✓ Checks Pd 12/01/17: Accts. Pay. Manifest - \$166,229.47
Payroll Manifest - \$13,300.24
- ✓ Checks Pd 12/08/17: Accts. Pay. Manifest - \$272,729.07
Payroll Manifest - \$18,889.21

Mary Joy from Municode, Websites for Municipalities, gave a presentation to the Board of Selectmen and Sue McKinnon on how the website is specifically designed for municipalities. The annual costs, time-frame and contract will need to be discussed and approved before a decision will be made.

Chief Liebenow met with the Selectmen to submit the quote for the 2018 Police Cruiser with communication equipment and radio for a total cost of \$39,000.00 to be encumbered from the 2017 Police Budget. Michael made a motion to approve the encumbrance of \$39,000.00 from the 2017 Police Budget for the purchase of the 2018 Police Cruiser, seconded by Jamie. All were in favor and the motion carried.

Richard Messner , 7 Route 108, met with the Board to discuss the Route 108 Bridge lights being turned back on and to check on how far the decision has progressed between Newfields, Statham and Newmarket. Chris stated there were just meetings to date and Newmarket decided not to be included, but Stratham and Newfields showed interest. Richard stated he does not like having more lights which interferes with his telescope, as

well as, increasing taxes, possible abutters not wanting the bridge lights and the effects on the salt marsh. Richard would like to be kept updated.

Suzanne Peterson from the Lamprey River Advisory Committee met with the Selectmen to present their Report and offered their services to the Town, for example, projects for trails, etc. The Town of Newfields has no representation on the Lamprey River Advisory Committee which meets on the second Tuesday of the month in Lee and would need to have a town liaison on the committee.

The Board reviewed and approved the Appointment of Todd Wynn as an Alternate Member of the Conservation Commission - Term ending March 2020. Chris made a motion to approve the Appointment of Todd Wynn as Alternate Member of the Conservation Commission, seconded by Michael. All were in favor and the motion passed.

The Selectmen reviewed and agreed to the 2018 Assessing Contract and 2018 Statistical Update for R.B. Wood & Associates, LLC. The 2018 Contract and 2018 Statistical Update for R.B. Wood are to be submitted to the State of New Hampshire – Department of Revenue for review and recommendations.

The Cemetery Trustees would like to encumber the 2017 Year End Balance to continue the conservation and repair of the gravestones in the Locust Grove Cemetery. Michael made a motion to encumber the 2017 year-end balance to continue the gravestone maintenance in Locust Grove Cemetery, seconded by Chris. All were in favor and the motion carried.

The Board reviewed and approved the Casella Trash and Recycle Contract –Term Jan. 1, 2017 to Dec. 31, 2019. Michael made a motion to sign the Casella Waste Management of Massachusetts, Inc. Contract (Jan.1, 2017 to Dec. 31, 2019), seconded by Jamie. All were in favor and the motion passed.

The Selectmen discussed the Town Hall Renovation to date. A Walk Thru will be scheduled with Adrian Fieldhouse, Yard Arm Construction, Fire Chief Jeff Buxton and the Board of Selectmen on Tues., Dec.19th – Selectmen’s Meeting at 7 PM.

The Board reviewed and signed the amended Surety and Performance Bond for 283 Piscassic Rd.

The Selectmen discussed the status of the Pettengill Letter about the boat with the sign at the intersection of Routes 85 & 108 which was to be discussed by the Planning Board.

The Board will have a 2018 Budget Work Shop next Tues., Dec. 12, 2017 @ 7 PM.
Petitioned Warrant Articles for 2018 are due on the second Tuesday in January.

The Selectmen would like to be able to lock the door of the Selectman's Meeting Room. We will check with Fire Chief Buxton to make sure there are no fire safety issues with locking the door.

At 9:01pm, Michael made a motion to adjourn the meeting. The motion was seconded by Jamie. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman