

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, JULY 11, 2017**

Present: Selectmen: Chris Hutchins, Jamie Thompson and Michael Sununu. Others include: Brian Knipstein, Steve Lieber & John Branagon- Affinity LED Lighting, Kent Lawrence and Gerard Porteus.

Call to order at 7:00pm.

The Selectmen reviewed and signed: (Buxton,Hartmann,
Casella, Comcast)

✓ Checks Pd 07/07/17:	Accts. Pay. Manifest -	\$15,556.78
	Accts. Pay. Manifest -	\$3,930.57
	Payroll Manifest -	\$10,529.43
✓ Sch. Tx Pd 07/06/17:	Accts. Pay. Manifest -	\$448,096.00
✓ Checks Pd 07/14/17:	Accts. Pay. Manifest -	\$7,569.56
	Payroll Manifest -	\$10,503.63

The Selectmen met with Brian Knipstein to discuss:

- Oaklands Rd: Speed Limit & No Thru Truck signs were knocked down by a car and need to be put back up
- Cuba Rd Bridge – cost of repair for pedestrians, 4 wheelers and snowmobiles to be able to cross would approximately be \$8,000 -\$10,000 for materials, railings and labor. The liability to keep the road open and the legality to open the road to pedestrians and 4 wheelers as a recreational/ conservation trail was discussed. Chris will speak with Steve Shope, Conservation Commission Chair.
- Paving will start next month on Dixon Ave & Halls Mill Rd.
- Sidewalk meeting with Jones & Beach and NH DOT was discussed and the permits and design plans for the sidewalk extension are in progress.
- Garden Club’s request to move the post in front of the Town Hall will be done by Brian. Just mark the spot at the top of the stairway.
- Town Hall Driveway entrance – potholes will be repaired by Road Agent.
- 2018 Budget: include bidder for the PD Driveway and top coat for Parking Lot.

Gerard Porteus met with the Board for an update on the Vernon Family Farm. The Board stated NH State rules on Agricultural zoning allow poultry farming, the parking was not on the easement which is 170' off the road and the Vernon's should meet with the Planning Board to update them on the current activities at the farm. Gerard is ok to date.

The Selectmen reviewed and approved the Appointments of Joe Diament –Term Ending March 2020 and Meredith Goodrich – Term Ending March 2018 as members of the Zoning Board of Adjustment. Michael made a motion to appoint Joe Diament and Meredith Goodrich as ZBA members, seconded by Chris. All were in favor and the motion carried.

The Board reviewed and signed the 2017 MS-535 the Newfields Financial Report of the Town Budget for the period ending December 31, 2016. Michael made a motion to accept the 2017 MS-535, seconded by Chris. All were in favor and the motion passed.

The Selectmen discussed, signed and approved utilizing the PA-28 Inventory of Taxable Property Form for 2018. Michael moved the motion to use the PA-28 Inventory of Taxable Property Forms for 2018, seconded by Jamie. All were in favor and the motion passed.

Steve Lieber and John Branagan from Affinity LED Lighting in Dover, NH met with the Board to discuss a possible transition to LED street lighting for the Town. In order to complete the proposal, the Eversource Ledger for street lighting has to be requested by the Town for Affinity. Upon receipt, Affinity will notify the Board with the completed proposal.

The Settlement Agreement for Evergreen Estates was tabled for changes. Michael will speak with Scott LaPointe.

Kent Lawrence updated the Selectmen on a leak that was noticed in the Town Hall. Gutters may need to be cleaned.

Kent also discussed the cost for an additional door up to the stage.

At 8:30pm, the Board of Selectmen, by motion of Selectmen Hutchins, seconded by Selectmen Thompson and in accordance with RSA91-A:3(I), to enter into a non-public session for purpose of personnel matter [RSA91-A:3(II)(e)]. By roll call vote the Board passed the motion: Hutchins-Affirmative; Thompson – Affirmative; Sununu – Affirmative

At 8:31pm, the Board entered into non-public session.

At 8:40pm, the Board left non-public session and entered into public session.

The Selectmen discussed the draft of the letter to D. Garvey on Winkler Way.

The Board reviewed the Notice of Violation for the Daley Conservation Easement. Chris will speak to Steve Shope, Conservation Commission.

The Selectmen reviewed the Expenditures for June.

Michael updated the Board on the website materials he will be e-mailing for review.

Minutes of the June 27th meeting were read. Chris made a motion to accept the minutes as written, seconded by Jamie. All were in favor and the motion passed.

At 8:55pm, Michael made a motion to adjourn the meeting. The motion was seconded by Chris. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman